

# Bunny Falkie

Orono, ME 04473

[hfalkie@gmail.com](mailto:hfalkie@gmail.com)

## Education

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### **Bachelor of Social Work**

University of Maine - Orono, ME

August 2013 - May 2019

### **Masters of Social Work**

University of Maine- Orono, ME

August 2024 - current

GPA 3.93

## Professional Experience

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### **Graduate Assistant– University of Maine Career Center**

March 2024- Present

Orono, ME

Currently serving as a Graduate Assistant supporting students, faculty, and alum in the career development process.

- Integrating evidence-based practices from current academics and past roles, such as motivational interviewing and conflict resolution, into engagement techniques when meeting with undergraduate students daily, with a particular focus on specific student demographics such as those undergoing disciplinary review, pre-engineering, and Navy ROTC students.
- Engaging with students in a direct service capacity: providing mostly career exploration and career counseling sessions, along with targeted services: resume and cover letter reviews, CV constructions, interview coaching, and graduate school exploration.
- Delivering Outreach services including in-class presentations, assisting and volunteering in office and campus events, and overseeing a Peer Advising program.

### **Assistant Director of Youth Homelessness Services– Shaw House**

March 2023- August 2023

Bangor, ME

Responsibilities include oversight of all contracts involving Emergency, Outreach, and McKinney-Vento services:

- Directly supervised Program Managers and Supervisors in charge of the Emergency Shelter, Drop-in Day Program, as well as a McKinney-Vento contract. Directly managed the Streetlight Outreach team to provide comprehensive mobile services to Washington, Hancock, Aroostook, Piscataquis, Penobscot counties as well as collaborative support services to grant subrecipients in Knox and Waldo counties.
- Facilitated meetings: including individual supervisions, group supervisions, policy development and implementation, case reviews, program development, and staff training. Collaborated in numerous regional and Statewide Multi-Disciplinary Teams and Task Forces as primary representative of Maine RHY interests.
- Consistently modeled proficiency of all necessary professional/clinical skills for supervisees including, but not limited to: leading one-on one-and group employee supervision, crisis intervention, treatment planning, meeting facilitation, multi-party mediation, positive youth development, and motivational interviewing.

## **Program Manager– Mason Place Transitional Living Program, Shaw House**

*November 2021 - March 2023*

*Bangor, ME*

Job duties included managing the Mason Place TLP, licensed as a Children's Residential Care Facility:

- Provided program management, crisis intervention, life skills education for homeless youth transitioning from emergency shelter or unsheltered homelessness to a transitional/peri-residential milieu.
- Developed and maintained relationships with community agencies, collaborating to eliminate gaps between service providers and youth reaching the transitional stage of ending their homelessness. Participated in numerous interagency Multi-Disciplinary Teams and Task Forces to ensure Maine's Runaway Homeless Youths' interests are equitably and adequately represented.
- Providing program oversight and supervision for in-house Case Management and Residential Counselors. Oversight of development and implementation of individualized treatment plans via collaboration with clinical consultant. Responsible for the creation of MARs, and the oversight of all medication administrations, incidents, and continuity under licensing requirements.

## Trainings, Certifications, Experiences

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Conflict Resolution/Mediation

CRMA (Expired Feb 2024)

First Aid/CPR/AED

Ordained Minister

Comprehensive Training and Field Experience with Special Populations: RHY, McKinney-Vento, Human Sex and Labor Trafficking, Domestic Violence, Child Sex Abuse, DOC and DHHS Custody Youth, Substance Use Disorder, Dual Diagnoses, LGBTQ, Pregnant and Parenting Youth